

# Chairmen's Committee

## Record of Meeting

Date: 28th August 2014

Present	Deputy T.A. Vallois, President Connétable S.W. Pallett Senator S.C. Ferguson Deputy J.A. Hilton
Apologies	Deputy S.G. Luce, Vice-President, Deputy K.L. Moore, Deputy J.H. Young
Absent	
In attendance	Mrs. K. Tremellen-Frost, Scrutiny Manager

Ref Back	Agenda matter	Action
	<p><b>1. Minutes</b></p> <p>The record of the meeting held on 7th July 2014 was approved and signed accordingly.</p> <p>It was agreed that once the record of this day's meeting had been circulated to the Chairmen that the President was delegated to approve and sign them accordingly.</p>	
<p><b>07.07.14</b> <b>Item 4</b>  <b>511/1(46)</b></p>	<p><b>2. Legacy Report</b></p> <p>The Committee considered the formerly approved overarching Chairmen's Committee Legacy Report and the accompanying draft Panel and PAC reports. It was noted that once Panel and PAC reports had been finalised after the 17th September 2014, that the final complete version would be circulated to the Committee, signed off by the President and presented to the States Assembly on 22nd September 2014.</p>	
<p><b>10.06.14</b> <b>Item 2</b>  <b>511/1/56</b></p>	<p><b>3. Annual Report 2014</b></p> <p>The Committee considered an early draft of the Annual Report 2014 and noted that this could not be completed until:-</p> <ul style="list-style-type: none"> <li>a) All Panels/Committees had completed outstanding work;</li> <li>b) The debate on P.133/2014 had taken place;</li> <li>c) The new States Members, Scrutiny &amp; PAC Chairmen and Panel/PAC Members had been elected;</li> <li>d) The end of year financial figures had been ratified in early 2015.</li> </ul> <p>The Committee gave in principle sign off subject to it being updated accordingly. It delegated completion of the report to the Scrutiny Manager.</p>	
<p><b>07.07.14</b> <b>Item 9</b>  <b>511/1(57)</b></p>	<p><b>4. Electronic File Storage: Shared Area</b></p> <p>The Committee noted that the Corporate Services Scrutiny Panel and the Privileges and Procedures Committee had been trialling a system whereby Members had electronic access to review folders maintained</p>	<b>CSSP</b>

	by the States Greffe. It was also noted that a Panel evaluation would take place at the end of the review into the Budget 2015.	
	<b>5. Future meetings</b>  The Committee noted that this was the last meeting of the Committee for this term of office	